

Approved Minutes of Regular Meeting of the Board of Trustees
Sequoia Union High School District
Wednesday, September 17, 2014

Call to Order	The regular meeting of the Sequoia Union High School District Board of Trustees was called to order by President Weiner at 3:32 p.m., on Wednesday, September 17, 2014, in the Birch Conference Room at 480 James Avenue, in Redwood City, California.	
Recess to Closed Session	The Board of Trustees recessed to Closed Session at 3:33 p.m. to: <ul style="list-style-type: none">a. SUPERINTENDENT’S EVALUATION –GOVERNMENT CODE SECTION 54957b. CONFERENCE WITH LABOR NEGOTIATORS, Agency Designated Representative: James Lianides; Employee Organizations: Sequoia District Teachers Association (SDTA); Sequoia Adult School Federation of Teachers, and American Federation of State, Local, County and Municipal Employees (AFSCME)c. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION, Significant Exposure to Litigation Pursuant to Govt. Code Section 54956.9(d)(2): One Potential Cased. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Subdivision (a) of Section 54956.9 of the California Government Code<ul style="list-style-type: none">• Student v. SUHSD OAH Case No. 2014070781e. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Agency Negotiator: James Lianides; terms and conditions; APN 046-112-530, 055-243-030	
Opened Public Session at 5:40 p.m.	The Board of Trustees returned to Public Session at 5:40 p.m. in Birch Conference Room at 480 James Avenue, in Redwood City, California.	
Roll Call	Present: Carrie Du Bois Olivia Martinez Alan Sarver Chris Thomsen Allen Weiner	Absent Bonnie Hansen, Assistant Superintendent
Pledge of Allegiance	Trustee Olivia Martinez led the Board of Trustees and audience in the Pledge of Allegiance.	
Invitation to the Audience	President Weiner welcomed the audience and explained that the Consent Calendar consisted of routine or previously discussed items to be considered as a unit and voted upon by roll call vote. He explained the Public Comment section of the agenda was for permitting members of the audience to make presentations about items not on the agenda.	
Approval of Agenda	President Weiner recommended moving up on the Agenda, Action Item 14d. Consideration of Adoption of Resolution No. 1528, Establishing Measure “A” Citizens’ Oversight Committee. On a motion by Trustee Weiner, seconded by Trustee Martinez, the Board of Trustees approved the Agenda.	
Report Out on Closed Session	President Weiner reported that no action was taken in Closed Session.	
Approval of Consent Calendar	On a motion by Trustee Martinez, seconded by Trustee Sarver, the Board of Trustees approved the Consent Calendar. Voting “yes,”—Student Trustee Breslauer; Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—none.	
Authorization to Declare Textbooks Obsolete	On a motion on the Consent Calendar, the Board of Trustees declared the listed items as obsolete and unsuitable for use, and authorized the Superintendent to dispose of the listed items in accordance with Education Code provisions.	
Approval of Personnel Recommendations	On a motion on the Consent Calendar, the Board of Trustees approved the Personnel Recommendations as indicated.	

Approval of Field Trips	On a motion on the Consent Calendar, the Board of Trustees approved the field trip requests for Carlmont High School's Special Education students to San Mateo/Foster City on September 25, 2014; AVID members to Northern California Universities on October 2-3, 2014; Leadership students to Boulder Creek on November 1-3, 2014; Performing Arts members to Pasadena on March 25-28, 2015; Performing Arts members to Orange, CA on April 16-20, 2015; Menlo Atherton High School's Girls' Basketball team to Sonoma on December 4-6, 2014; Sequoia High School's Teen Resource Center to Felton on October 11, 2014; EA Academy to San Francisco on October 2-3, 2014; Woodside High School's Special Education students to San Mateo/Foster City on September 19, 2014; Advanced Band/Jazz/Orchestra to Port of Redwood City on October 4, 2014; Advanced Band/II to Santa Cruz on October 18, 2014; Science students to Marin County on October 4-5, 2014; all performing music classes to Southern California on April 9-12, 2015, and Special Education APE students districtwide to Marlin Park Lagoon in Foster City and/or Parkside Aquatic Park in San Mateo on various dates to be determined.
Approval of Warrants	On a motion on the Consent Calendar, the Board of Trustees approved the Warrants for August 2014, totaling \$6,852,447.89.
Acceptance of Monthly Financial Reports	On a motion on the Consent Calendar, the Board of Trustees accepted the Monthly Financial Reports for July through August 2014.
Approval of Pre-construction Agreement w/Alten Construction for SUHSD Corporate Yard at 1090 Mills Way, RC	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to enter into a pre-construction agreement with Alten Construction, in an amount not to exceed \$15,000 for pre-construction services for the Corporate Yard renovation project at 1090 Mills Way, Redwood City.
Approval of Gym at EPAA and Agreement with Pankow Bldrs.	On a motion on the Consent Calendar, the Board of Trustees approved proceeding with the new Gymnasium project at East Palo Alto Academy (EPAA) 1050 Myrtle Street, East Palo Alto, and the pre-construction agreement with Charles Pankow Builders.
Auth. to File Categorical Exempt. for M-A New Classroom Project	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to file a categorical exemption under the California Environmental Quality Act (CEQA) for the new classroom project at Menlo-Atherton High School.
Authorized Contract for Energy Consultant Services for Prop. 39, Year Two	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to contract with Derivi Castellanos Architects for Proposition 39, Year Two, Energy Consultant Services.
Approval of Job Description for Tech. Maint./Info. Svcs. Spec.	On a motion on the Consent Calendar, the Board of Trustees approved the job description for Technology Maintenance/Information Services Specialist.
Approval of Job Description for Manager of Social Services, EPAA	On a motion on the Consent Calendar, the Board of Trustees approved the job description for Manager of Social Services at East Palo Alto Academy (EPAA).
Approval of Management Salary Schedule	On a motion on the Consent Calendar, the Board of Trustees approved adding the position of Social Services Manager to the 2014-15 Management Salary Schedule.
Special Recognitions	
Superintendent's Commendations	Superintendent Lianides introduced Isabel Cervantes-Falk, whom the Board just approved as the new Coordinator of English Learners and Special Programs. She has worked for the district for three years as the Advancement Via Individual Determination (AVID) coordinator and teacher coach, streamlining the AVID processes, teaching instructional strategies and assisting in integrating Common Core math. Dr. Lianides said Ms. Cervantes-Falk's experience, work ethic, and ability to collaborate, makes her an excellent fit for this new position.
Public Comment	Isabel Cervantes-Falk said having worked at the County Office of Education she brings to the district a knowledge that fits with AVID worldwide. Ms. Cervantes-Falk said next week she will be asking teachers to provide statements as to how they are committed to student success. She plans to put the images and voices together in a video and invited Board members to participate.

Correspondence	None									
Adoption of Res. No. 1528, Establish Measure “A” Citizens’ Oversight Committee	<p>Enrique Navas, Assistant Superintendent, Administrative Services, advised that an independent Citizens’ Oversight Committee has been established for the Measure “A” bond, as required by statute. He noted that nine individuals applied for the positions; and he recommends the appointment of the following individuals to the Measure “A” Citizens’ Oversight Committee.</p> <table><tr><td>Jerry Carlson</td><td>Ernesto Jasso</td><td>Kim Steinjann</td></tr><tr><td>Janet Hart</td><td>Diane Peterson</td><td>John Violet</td></tr><tr><td></td><td>Susie Peyton</td><td></td></tr></table> <p>Dr. Lianides introduced John Violet, who was one of the signatories on the Measure “A” bond. Mr. Violet, Belmont City Treasurer, said he was looking forward to serving on the Oversight Committee. He has served on the Belmont-Redwood Shores Elementary District Bond Oversight Committee and the Belmont City Financial Commission.</p> <p>President Weiner thanked Mr. Violet and the others who have volunteered to serve on the committee. He noted as indicated there were sound mechanisms in place to ensure funds will be used for only those purposes stated in the bond.</p> <p>In response to a question posed by President Weiner, Eugene Clark-Herrera, Bond Counsel at Orrick, Herrington, and Sutcliffe, advised that the statute imposes an obligation on the district to recruit a committee to inform the public of the district’s compliance with the voter-approved project list. To the extent that staff continues to publicize the vacancies on this committee the district is fulfilling its obligation and the statute.</p> <p>In response to a question posed by Trustee Thomsen, Superintendent Lianides advised that he has had experience working with oversight committees to review expenditures and ensure bond proceeds are spent as they were intended. He said because this is an ongoing process, when volunteers come forward for the Bond Oversight Committee their names will be brought to the Board for approval. Mr. Navas advised that the committee was missing a representative from a tax payers’ association.</p> <p>On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustee adopted Resolution No. 1528, Establishing Measure “A” Citizens’ Oversight Committee. Voting “yes,”—Student Trustee Breslauer; Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—none.</p>	Jerry Carlson	Ernesto Jasso	Kim Steinjann	Janet Hart	Diane Peterson	John Violet		Susie Peyton	
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Report on Developer Fee Income and Expenditures for 2013-14	<p>Enrique Navas reported that the account beginning balance as of July 1, 2013, was \$2.8 million with an ending balance of \$4.4 million. The funds will be used to pay for portable classrooms at Menlo-Atherton. He explained that typically developer fees are merged with other funds to complete projects.</p> <p>Trustee Martinez suggested finding a way to report back to the people who had paid developer fees on what the funds were used for.</p>									
Presentation of AFSCME Initial Bargaining Proposal for 2014 for OT&P and M&O Employees	<p>David Reilly, Assistant Superintendent, Human Resources, advised that the proposals for Office, Technical, and Paraprofessionals (OT&P) and Maintenance and Operations (M&O) employees are similar to one another. He noted that staff has been working collaboratively on reclassification procedures.</p>									
Public Hearing Opened 6:10 p.m. Sequoia Adult School Federation of Teachers’ Bargaining Proposal	<p>President Weiner opened the public hearing at 6:10 p.m. on the initial bargaining proposal received from the Sequoia Adult School Federation of Teachers.</p>									
Public Hearing Closed at 6:10 p.m.	<p>There were no comments received, and President Weiner closed the public hearing at 6:10 p.m.</p>									
Public Hearing Opened 6:11 p.m. District’s Initial Proposal to Adult School Federation of Teachers	<p>President Weiner opened the public hearing at 6:11 p.m. on the district’s initial bargaining proposal to Sequoia Adult School Federation of Teachers.</p>									

Public Hearing Closed at 6:11 p.m. There were no comments received, and President Weiner closed the public hearing at 6:11 p.m.

Approval of Unaudited
Actuals Financial Report

Enrique Navas corrected the third line of the background statement to read “balance was **increased** ~~decreased~~ by \$609,173.” He noted that the Unaudited Actuals report is required by the State; and he noted that the adopted budget for 2014-15 has been revised in order to present the 2014-15 First Interim budget to the Board which better reflects costs in staffing, benefits, revised income projections and the 2013-14 carryover of special project accounts. Mr. Navas presented the Board with a one-page summary of the report, which he reviewed.

Superintendent Lianides noted that the district used to receive restricted state categorical funds, however, these programs are now funded by the district’s property tax base income.

Mr. Navas advised that most of the district’s dollars go toward instructional programs. He reviewed transfers to other programs, and noted that the Special Reserve Fund is for capital outlay. The district will have a net operating deficit of \$2 million in 2014-15.

In response to questions posed by Trustee Thomsen, Mr. Navas advised that the expenditures for Books and Supplies dropped due to deferred decisions for Common Core because foundation funding is not yet budgeted. Dr. Lianides said the report will be updated when the First Interim is presented in December. Trustee Thomsen confirmed that the \$2 million structural deficit did not include the unfunded retirement health plans and noted more work needs to be done to even it out. Trustee Thomsen requested that the Board receive copies of the sign-off letters from San Mateo County Office of Education (SMCOE). President Weiner said he had received a letter from SMCOE concerning the Local Control Funding Formula, which Dr. Lianides said would be forwarded to Board members.

On a motion by Trustee Sarver, seconded by Trustee Thomsen, the Board of Trustees approved the Unaudited Actuals Financial Report for 2013-14.

Approval of Adoption of Res.
No. 1525, Authorizing Sale of
Measure “A” Bonds

Superintendent Lianides advised that a list of proposed Phase I projects has been developed for the first bond issuance totaling \$111 million. The first issuance will take place in November, with a second issuance proposed for January of 2017. In response to a question posed by Trustee Thomsen, Dr. Lianides advised that the Internal Revenue Service does not want public agencies to sit on bonds for multiple years. The district is expected to expend this first issuance in three years. There is a cushion, and these funds will be earning interest in the County Treasury. The Superintendent said this will provide the district with a good start and there may be more flexibility with the second issuance.

Eugene Clark-Herrera said there may be an opportunity to bring in the second issuance sooner—possibly in the middle of 2016 and still be within the district’s tax rate. The tax law states 85 percent of bond proceeds need to be spent within three years of the issuance date.

Enrique Navas advised that all Phase I projects will be completed in the fall of 2016, and payments will be made throughout the projects. He anticipates that 90 percent of the projects will be completed before the fall semester of 2016.

Trustee Thomsen said it could be advantageous to the district if it borrowed more money up front. President Weiner expressed concern about spending bond funds within three years and asked the extent to which that restricts planning. Trustee Thomsen noted we are also in a period of increasing construction costs.

Trustee Martinez said she had participated in the meetings with architects, and the \$111 million figure includes realistic plans for the school sites. She was impressed with the thoughtful comments and said the plans are on track with Board discussions. In response to questions posed by Trustee Martinez, Mr. Navas advised that the Capital Repair Plan is for funding major projects such as roof replacements. We plan to merge Proposition 39 funds and \$10 million set aside for energy efficiencies. Dr. Lianides advised that the Pride Hall issue at Menlo-Atherton will be evaluated and repaired.

In response to a question posed by Trustee Thomsen, Superintendent Lianides said in order for the Board to have a better understanding of the scope of the Phase I projects, staff will present a project summary on October 8.

Mr. Navas noted a correction on the Resolution No. 1525 on page 4, section 4(c); the resolution will be properly amended as indicated.

On a motion by Trustee Sarver, seconded by Trustee Du Bois, the Board of Trustees adopted amended Resolution No. 1525, authorizing the Sale of Sequoia Union High School District 2014 General Obligation Bonds, Election of 2014, Series 2014. Voting “yes,”—Student Trustee Breslauer; Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—none.

Adoption of Res. No. 1527,
2014-15 Gann Limit Calculation

On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustees adopted Resolution No. 1527, Gann Limit for 2014-15 and the recalculated limit for 2013-14. Voting “yes,”—Student Trustee Breslauer; Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—none.

Board of Trustees’/Supt’s.
Comments & Committee Reports

Superintendent Lianides said the Redwood Board Study Session was well-attended. There were many good ideas, and it was a great beginning for the Redwood Task Force. The meetings to gather input for Strategic Planning have been set and will occur between September 29 and October 2 at school sites. Consultants will be at each high school during that week to meet with staff, students, administrators, and parents. A districtwide parent meeting will be on September 29 at Sequoia High School, Carrington Hall. Dr. Lianides reported that a translator has been engaged so the consultants can meet with District English Learners Advisory Council (DELAC) parents. The first meeting of the Strategic Planning Committee will be on October 7.

Trustee Sarver reported that on Monday, September 29 the San Mateo County School Boards’ Association will meet on Common Core. Kristin Stout, Director of Professional Development, and Robert Fishtrom, Director of Instructional Technology, will be presenting. Trustee Sarver announced that the annual “Save the Music Festival” will be on Sunday, October 5 at Twin Pines Park in Belmont.

Trustee Du Bois suggested that an update on the Compass program be presented at a future Board meeting. She also wanted to learn more about curriculum development and Common Core. In response, Dr. Lianides advised that each high school has curriculum leads in English and math. Trustee Du Bois said she would be visiting a Redwood City Elementary District school program that had been nominated for a Golden Bell award; the program concerns Common Core and supporting English Learners.

Trustee Thomsen seconded the request for a report on the implementation of Common Core.

Meeting Adjourned at 7:15 p.m.

On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustees adjourned its meeting at 7:15 p.m.

Respectfully submitted,

Allen Weiner, President

Alan Sarver, Clerk